

## **CLARIFICATION TEXT FOR PERSONAL DATA PROTECTION**

### DATA CONTROLLER SARMAŞIK MAKİNA SANAYİ VE TİCARET A.Ş

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Mersis No

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In SARMAŞIK MAKİNA SANAYİ VE TİCARET ANONİM ŞİRKETİ ("Sarmaşık Makina"), we have drafted this clarification text in order to inform you about personal data that we process pursuant to the Personal Data Protection Law ("PDPL") and the applicable legislation in connection with our operations to advance our Company's objective and purpose.

We are happy to see you visit our web site and show interest in our Company and our products. You may be sharing your personal data with us in the course of or in connection with your visit to our web site and your activities over the site. We try our best to protect your personal data that you transfer to us and we register during your visit to our web site with utmost care and diligence, and we process them in line with the Personal Data Protection Law no. 6698 ("PDPL") and other applicable data security legislation.

### FOR WHICH PURPOSES DO WE PROCESS YOUR PERSONAL DATA?

Your personal data are processed for the purposes below and in line with such objectives and conditions applicable to the personal data process as set out in Articles 5 and 6 of the PDPL:

- To allow you to make use of products and services offered by the Company,
- To suggest and recommend such products and services offered by our Company to you as we will be customizing your choices depending on your needs, likes and usage habits,
- To register you as a customer,
- To complete your orders and to define payment methods,
- To secure the legal and commercial security of our Company and those persons who maintain a business relationship with our Company,
- To define and implement our Company's commercial and business strategies,
- To carry out Corporate Communication activities,
- To design and set up such infrastructure, business plans, and operations to ensure the legal, commercial, and technical security of your personal data shared by you with our Company.

You can find detailed info about the purposes underlying the process by our Company of your personal data in SARMAŞIK MAKİNA SANAYİ VE TİCARET A.Ş. Personal Data Process and Protection Policy that you can find at our web site at, *www.sarmasik.com.tr*.

#### WHICH PERSONAL DATA OF YOURS IS PROCESSED?

- Your ID details (name, surname, Turkish ID number, passport number, etc.)
- Your contact details (address, phone number, e-mail address, etc)
- Your financial data (bank account details, credit card details, invoice details, etc)

# TO WHOM MAY YOUR PERSONAL DATA BE TRANSFERRED AND FOR WHAT PURPOSES?

Your personal data collected by us may be transferred to our business partners, suppliers, shareholders, or statutorily authorized competent public bodies and private persons in line with personal data process conditions and purposes as set out in Articles 8 and 9 of the PDPL and this transfer is limited to the purposes set out in SARMAŞIK MAKİNA SANAYİ VE TİCARET A.Ş. Personal Data Process and Protection Policy that you can read at <u>www.sarmasik.com.tr</u> in order to allow our business departments to undertake required works to make available our Company's products and services to you, to carry out sales and marketing activities of our Company to you as we will be customizing your choices depending on your needs, likes and usage habits, to ensure legal and commercial security of our Company and those persons who maintain a business strategies.

### HOW DO WE COLLECT YOUR PERSONAL DATA?

Your personal data are collected by our Company in line with applicable laws and over different channels, including your registrations with this web site to use, and forms that you complete during that use and contracts made between you and our Company. Our goal here is to advance our business operations. Your personal data may be processed and transferred for the purposes described in this Privacy Policy in line with the objectives and conditions to process personal data as described in Articles 5 and 6 of the PDPL.

### WHAT ARE YOUR RIGHTS AS A DATA SUBJECT?

We are under the obligation pursuant to the PDPL to give you information about whether any of your personal data has been registered by our Company, and if the answer is yes, to allow you to view, or, if necessary, delete or modify them.

You can send your requests in connection with your rights as data subjects to us by means of such methods described in SARMAŞIK MAKİNA SANAYİ VE TİCARET A.Ş. Personal Data Process and Protection Policy publicly posted at our web site. Our Company shall finalize the application free of charge and as soon as possible depending on its nature but at the latest within thirty (30) days

In the case that the supply of the data that you ask from our Company in connection with your personal data costs a fee, we will be supplying this data against the payment of the fee set out in the tariff published by the Personal Data Protection Committee. Below are the rights of an individual whose personal data are processed pursuant to Article 11 of the PDPL:

- To inquire into whether his personal data are processed;
- To ask for information in case his personal data are processed;
- To inquire into the purpose underlying the process of his personal data, and whether or not such data are used in line with that purpose;
- To know about third parties to in Turkey or abroad to whom his personal data are transferred;
- Where his personal data are processed incompletely or wrongly, then to ask for its correction and to ask further that such corrective action shall be notified to third parties to whom his personal data are transferred;
- Even if his personal data are processed in accordance with the PDPL and other applicable laws, in the case that reasons for processing it are no longer applicable, to ask for the deletion or destruction of his personal data, and to ask further that such action shall be notified to third parties to whom his personal data are transferred;
- To object to any consequence that is detrimental to it and that arises from the analysis of processed data by means of solely automated systems;
- To claim damages in case you sustain a loss due to the unlawful process of your personal data.

### HOW ARE YOUR PERSONAL DATA SECURED?

Your personal data that you permit us to collect are protected against losses, damages, and access by unauthorized persons, and we apply certain security measures for this purpose. Our security measures are in constant evolution in line with technological advancements.